

Administration Office
9424 S. Mapleton Road
Mapleton, IL 61547
309-697-2944
Website: www.hollispark.org



Hollis Recreation Center
10107 S. Vine Street
Mapleton, IL 61547
309-697-2944 **ext. 1**
Facebook: Hollis Park District

HOG ROASTER RENTAL AGREEMENT

Date(s) of Use: _____ Hours of Use: _____ am/pm - _____ am/pm

Person in Charge: _____ Phone: (_____) _____ - _____

Address: _____ City: _____ Zip: _____

Email: _____ Cell Number: (_____) _____ - _____

Check for e-mail notifications Check for Text Messages Carrier: _____

Name of Event: _____ Number in Group: _____

For Office Use

Total Rental Fee: \$50.00 **plus** \$50.00 security deposit due when roaster is picked up.

Date: _____ Receipt #: _____ Amount: \$ _____ Cash/Check #: _____ Rec'd By: _____

Security Deposit: \$ _____ Date picked up: _____ Rec'd By: _____

Returned Date: _____ Rec'd By: _____ Deposit Returned

Was roaster satisfactorily clean? Yes No

If "No" please list reason: _____

Was there any damage to the roaster? Yes No

If "Yes" please list the damage(s): _____

Reservation Policy

1. Parties reserving the Hog Roaster shall pay a total of \$100.00, \$50.00 for the rental and \$50.00 for a refundable security deposit to be returned once the roaster is returned in satisfactory conditions (see checklist on the back of this form).
2. **Release of the Hog Roaster**
 - a. Upon release of the Roaster to a renter, a Hollis Park representative in the presence of the renter shall inspect the Roaster and, using the checklist on the back of this form, mark each item as inspected.
3. **Return of the Hog Roaster**
 - a. Upon return of the Roaster, a Hollis Park representative in the presence of the renter shall inspect the Roaster and, using the checklist on the back of this form, mark each item as inspected.
4. A copy of the checklist may be made for the renter on request. Original endorsed checklist shall be retained by the Hollis Recreation Center for no less than 90 days.

Rental Checklist

Number of Pieces	Description	Number at Release	Number at Return
8	54" X 1 1/4" Stainless Steel Pipe		
2	8" X 2 1/2" Stainless Steel Pipe		
1	25" X 58" Wire Mesh		
1	25" X 58" Steel Grating		
4	2" X 2 1/2" Collar (1 3/4" Threaded Rod)		
4	2" X 2 1/2" Collar (3/8" Bolts)		
8	Allen Screws		
8	1/2" X 3/8" Bolts		
16	9" X 1/2" Threaded Rod		
16	1/2" Wing Nuts		
16	Flat Washers		
1	Slow Moving Vehicle Sign		
2	Drive Chains		
2	Idlers		
1	Gear Box		
1	Electric Motor		
Full	90w Oil in Gear Box		

Approved for Release to Renter

Hollis Park Representative

Date

Renter

Date

Approved for Return from Renter

Hollis Park Representative

Date

Renter

Date